REGISTRATION FORM · PUBLIC PROGRAMME · KUCHING · DEC 2026

AI-Powered Dashboards with Excel, Google Sheets and Power BI

DATES	DURATION	VENUE	LEVEL
Mon 14 – Tue 15 Dec 2026	2 days (14 hours)	UCSI Hotel, Kuching	Intermediate to advanced

01 Company details

As registered with SSM

COMPANY NAME

SSM / CO. REGISTRATION NO.

COMPANY ADDRESS

POSTCODE AND CITY

STATE

INDUSTRY / BUSINESS TYPE

OFFICE TELEPHONE

HRD CORP MYCOID / EMPLOYER CODE

NO. OF PARTICIPANTS

02 Contact person

HR or training coordinator handling this registration

FULL NAME

DESIGNATION

EMAIL

MOBILE / WHATSAPP

03 Fee and payment

Fee: RM2,250 per participant · Includes course materials, meals and refreshments. Transport and accommodation not included.

HOW WILL YOUR COMPANY PAY?

◯ HRD Corp levy claim ◯ Direct payment by company

HRD CORP PROGRAMME CODE

04 Terms of registration

Submitting this form means your company accepts these terms

Seats are confirmed on a first-come, first-served basis and only once Corporate Training Malaysia confirms them in writing. Participant names and IC numbers must match your employment records and the details submitted in any HRD Corp grant application. Where HRD Corp funding is used, grant approval must be obtained at least 14 calendar days before the training start date. Replacements are accepted at no cost with prior written notice. Cancellations within two working days of the start date, and no-shows, are charged in full. Certificates are issued once payment or grant disbursement is complete. The company consents to PAD Synergy Consultancy Sdn Bhd processing the personal data in this form for registration, training administration and HRD Corp claims, in line with the Personal Data Protection Act 2010.

05 Participants

Each participant has two lines — details above, email and mobile below

#	PARTICIPANT NAME (AS PER IC)	IC / PASSPORT NO.	POSITION / DEPARTMENT
	EMAIL ADDRESS		MOBILE NO.
1			
2			
3			
4			
5			

More than five participants? Attach a list with the same fields, or ask us for a continuation sheet.

NOTES — DIETARY REQUIREMENTS, ACCESSIBILITY NEEDS OR ANYTHING WE SHOULD KNOW

06 Authorisation

To be signed by an authorised company representative

AUTHORISED SIGNATURE & COMPANY STAMP

NAME AND DESIGNATION

DATE

BEFORE YOU RETURN THIS FORM

- Complete both pages, then sign and stamp section 06.
- Names and IC numbers must match the IC exactly.
- HRD Corp grants must be approved by 30 November 2026.

RETURN THE COMPLETED FORM

hello@corporatetraining.my

WhatsApp 019-270 5319 — scan the code
Return a signed and stamped scan of both pages